

# Tenuta Mastro Francesco

LUXURY HOLIDAY HOME IN PUGLIA

## ENC. 2 INFORMATION ex article 13 UE Reg. 679/2016

Dear Sir or Madam,

I would like to inform you that the EU Reg. 679/2016 (and the Legislative Decree 196/2003 as compatible) provide for the protection of natural persons with regard to the processing of personal data. According to this legislation, this treatment will be based on principles of correctness, lawfulness and transparency, protecting your privacy and your rights.

Pursuant to art. 13 EU Reg. 679/2016 I therefore provide you with the following information.

The processing of your personal data:

- a)** it will be carried out through a **computerized system and / or collection of paper documents** and pursues the purpose of allowing the conclusion of a tourist leasing contract in the "Trullo Mastro Francesco" and / or "Villa Falgheri" structures as well as the fulfillment of the prescribed purposes of an administrative nature, such as the registration and communication of guests to the authorities of public security, and tax, related to the keeping of accounting and tax returns;
- b)** it is mandatory for contractual purposes and for the consequent obligations of an administrative / accounting / tax nature; failure to provide data could make it impossible to conclude the tourist lease;
- c)** the data may be / will be communicated to the financial administration of the State and to any bodies authorized, to the police forces, to local authorities, to public economic and non-economic bodies, always within the limits of legislative, regulatory or contractual provisions;
- c1)** in compliance with the Provision of a general nature dated 28.11.2008 of the Guarantor, the data may be communicated to the **System Administrator**, if appointed;
- c2)** the data will not be disclosed to other third parties, if not asking you, in advance, your express consent;
- d)** the data will be kept for the time necessary to achieve the purposes indicated above and to comply with regulatory obligations in the sector; the retention period will be determined by the duration of the tourist leasing contract and by the administrative, accounting and tax obligations.
- e)** the personal data provided will never be processed in order to implement an automated decision-making process (so-called profiling);
- f)** in the hypothesis in which the personal data provided must be processed for purposes other than those indicated above, the Data Controller will provide you with information on this different purpose and any other relevant information.

The holder, taking into account the state of the art and the implementation costs as well as the nature, scope, context and purpose of the processing both when determining the means of processing and at the time of processing itself (so-called risk analysis - accountability), has put in place adequate technical and organizational measures, aimed at effectively implementing the data protection principles and integrating in the treatment the necessary guarantees in order to meet the requirements of EU Reg. 679/2016 and protect the rights of the data subject.

The data will be processed using methods and instruments suitable to guarantee security (Article 24, 25 and 32 of the EU Reg. 679/2016) and will be carried out by electronic or automated means (network computers not accessible to the public) and by means not automated (paper archives), to which all technical and organizational measures will be applied to ensure a level of security appropriate to the risk, so as to ensure on a permanent basis, their confidentiality, integrity, availability and resilience of the systems and processing services.

I inform you that, in compliance with art. 6, paragraph 1, lett. b) EU Reg. 679/2016, the processing of personal data is necessary (and therefore lawful) to the execution of the contract between the Parties and that the signing of the aforementioned contract and / or the acceptance expressed at the time of booking on the site [www.tenutamastrofrancesco.it/en/](http://www.tenutamastrofrancesco.it/en/) also includes the expression of your consent to the aforementioned treatments (Article 7 of the EU Reg. 679/2016).

The **data controller** is Mr. Setti Maurizio:

The **person in charge of the treatment** (Article 28 of the EU Reg. 679/2016) is/are: Sabrina Righetti.

Pursuant to art. 29 of the REG. UE 679/2016, the Data Controller may use, for the accomplishment of the assignment received, third parties duly trained who will access the personal data provided.

The Data Controller has not designated the D.P.O. (Article 37 EU REGULATION 679/2016 and WP Guidelines Article 29 of 13.12.2016), as an unnecessary figure within the structure, given that the characteristics of the treatments do not fall within the cases referred to in the aforementioned Article 37.

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The Data Controller also informs you that:

**g)** the interested party has the right to ask the Owner to access their personal data and to correct or cancel them or limit their processing or to oppose their treatment in addition to the right to data portability (Article 15 , Article 16, Article 17, Article 18, Article 20 of the EU Regulation 679/2016); with the exercise of the right of access, the interested party has the right to obtain from the holder confirmation that it is or is not undergoing treatment of personal data concerning him, while the exercise of the right to portability allows the interested party to obtain from the data controller personal data in a structured format, in common and readable use, or the transfer of such data from the original data controller to another (see WP 242 of 13.12.2016);

**h)** the interested party has the right to be informed of the imminent operation of cancellation of his personal data by the owner and of the possibility to ask for the portability;

**i)** the interested party has the right, in case the treatment is based on article 6, paragraph 1, letter a) or on article 9, paragraph 2, letter a), to withdraw the consent at any time without jeopardizing the lawfulness treatment based on consent given before the revocation;

**j)** the interested party has the right to lodge a complaint with a supervisory authority;

**k)** the interested party has the right to become aware, by the Owner, that he / she must provide for this without justified delay, a violation of personal data likely to present a high risk for the rights and freedoms of individuals (art. 34 EU REGULATION 679/2016).

The full text of the articles of the REG. UE 679/2016 related to your rights (articles from 15 to 23 inclusive) are available on the home page of the site [www.tenutamastrofrancesco.it/en/](http://www.tenutamastrofrancesco.it/en/) in the appropriate section Privacy Policy.